



LAUNDRY ROOM REGULATIONS

HOURS: 8:30 A.M. – 8:30 P.M.

**A FULL CYCLE FOR WASHER (30) AND DRYER (60)
IS 90 MINUTES
PLEASE SCHEDULE YOUR LAUNDRY CHOICES ACCORDINGLY**

IF ANY MACHINE IS OPERATING AFTER 10:00 P.M. THE MACHINE WILL BE SHUT OFF BY MANAGEMENT. VIBRATIONS FROM THE MACHINES ARE DISTURBING TO YOUR NEIGHBORS IN THE QUITE LATE HOURS.

1. USE OF LIQUID BLEACH IS PROHIBITED! ONLY POWDERED BLEACH OR SOAP POWDER W/BLECH IS PERMITTED! DYING CLOTHES IS **NOT** ALLOWED IN THE SINK OR IN MACHINES.
 2. WIPE OUT THE LINT WELL IN THE DRYERS, WHEN THE CYCLE IS COMPLETED
 3. REMOVE YOUR LAUNDRY QUICKLY, TO ALLOW THE NEXT PERSON USE OF THE MACHINE.
 4. TURN LIGHT ON WHILE MACHINES ARE IN OPERATION. PLEASE TURN ON THE CEILING FAN WHILE DOING LAUNDRY IT WILL HELP TO CIRCULATE THE AIR AND DECREASE THE HUMIDITY.
 5. TURN LIGHTS AND FANS OFF, WHEN ALL CYCLES ARE COMPLETED AND YOU ARE FINISHED AND LEAVE THE ROOM.
 6. LEATHER, RUBBER, VINYL-BACKED BATH MATS, METAL ITEMS AND SHOES WILL DAMAGE THE DRYERS AND COULD OVERHEAT AND CAUSE FIRE OR SMOKE.
 7. DO **NOT** OVERLOAD THE WASHERS, IT UNBALANCES THE MACHINES.
 8. DO **NOT** PROP OPEN THE DOORS WITH THE TRASH RECEPTACLES OR ANY OTHER ITEM. THE WARM AIR ENTERING THE CORRIDOR WILL UNBALANCE THE A/C.
 9. DO **NOT** ADD WATER TO THE WASHER – TOO MUCH WATER WILL AFFECT THE OPERATION OF THE MACHINE.
 10. TURN FAUCET OFF COMPLETELY IN THE SINK WHEN FINISHED AND RINSE OUT THE SINK.
 11. PICK UP SOFTENER PRODUCTS FROM THE FLOOR AFTER REMOVING LAUNDRY FROM DRYERS, AND TOSS THEM INTO THE TRASH RECEPTACLES.
 12. PLEASE WIPE OUT MACHINE TOPS AND WORKTABLES WHEN YOU LEAVE. BE CONSIDERATE OF THE NEXT PERSON USING THE FACILITY.
 13. BE SURE YOU HAVE SUFFICIENT FUNDS ON YOUR LAUNDRY CARD BY CHECKING THE AMOUNT IN THE LOBBY MACHINE AHEAD OF TIME.
 14. PLEASE BE AWARE THAT THE LOBBY MACHINE WILL **NOT** ACCEPT NEWER BLUE-TONE BILLS, PARTICULARLY 20 DOLLAR BILLS.
 15. REMEMBER TO TAKE YOUR LAUNDRY CARD WITH YOU WHEN YOU LEAVE.
 16. DO **NOT** REMOVE THE LAUNDRY CARD FROM THE WASHER UNTIL THE WORD “PULL” IS ON THE INDICATOR.
 17. IF YOU HAVE ANY PROBLEMS WITH THE CARD/MONEY OR MACHINES, PLEASE CONTACT COMMERCIAL LAUNDRY DIRECTLY. THE NUMBER IS IN THE BACK OF THE CARD. DO **NOT** COMPLAIN TO THE OFFICE, THE MACHINES ARE LEASED.
 18. PLEASE, DO **NOT** USE THE TRASH BIN FOR ANYTHING BUT LAUNDRY RELATED TRASH. IT IS ABSOLUTELY DISCUSING TO PUT ANY PERSONAL GARBAGE IN THE TRASH CONTAINERS AND IT CREATES ODORS IN THE CORRIDOR.
- IF YOU ARE FOUND IN VIOLATION, YOU WILL BE CHARGED FOR THE REMOVAL OF THE GARBAGE.

POR FAVOR NO TRIAR BASURA EN EL LAVEDERO!

THANK YOU!
MANAGEMENT.