



SECOND NOTICE OF ANNUAL MEETING
ELECTION OF BOARD OF DIRECTORS AND
NOTICE OF BOARD OF DIRECTORS MEETING

01/03/2022

TO ALL MEMBERS

On January 31, 2022 at 6:00 P.M., at the AUDITORIUM, 250 – 174th Street, Sunny Isles Beach, FL 33160, the Annual Meeting of the Association will be held for the purpose of electing directors, action on the items listed in the agenda below and such other business as may lawfully be conducted. The Board of Directors will be electing officers of the Association.

1. Election of Directors
2. Certifying Quorum – Call to Order
3. Proof of Notice of Meeting
4. Motion to waive reading of prior minutes/motion to approve prior minutes
5. Officers and Committee Reports, if any
6. Elect Officers/Installation of Officers
7. New Business
8. Adjournment

IT IS VERY IMPORTANT THAT YOU EITHER ATTEND THE MEETING IN PERSON OR RETURN THE PROXY OR VOTE ONLINE SO THAT VOTING REQUIREMENTS INCLUDING A QUORUM ARE MET.

WE ENCOURAGE YOU TO VOTE ONLINE AT WINSTONTOWERS100.MYHOAST.COM



VOTING CERTIFICATE

To: Winston Towers 100 Association Inc (“the Association”)

THIS IS TO CERTIFY that the undersigned, consisting of the record unitowner(s) of **Unit No. _____** has/have designated:

(Print the Name of **only one** Voting Representative, who must be a Co-owner of the unit)

as the representative to cast all votes and to express all approvals that such owner(s) may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration of the Condominium and the Articles and By-Laws of the Association.

The following examples illustrate the proper use of this Voting Certificate:

- A. Unit owned by John Doe and his brother Jim Doe. Voting Certificate required designating either John or Jim as the sole Voting Representative (not a third-party individual).**
- B. Unit owned by one individual. No voting certificate required.**

This Certificate is made pursuant to the Declaration of Condominium and the By-Laws and shall revoke all prior Voting Certificates and be valid until revoked by a subsequent Voting Certificate.

DATED this _____ day of _____, 20 _____

Unit Owner Name(s)

Signature of Owner or Designated Voter

Unit Owner Name(s)

Signature of Owner or Designated Voter

Unit Owner Name(s)

Signature of Owner or Designated Voter

Unit Owner Name(s)

Signature of Owner or Designated Voter

NOTE: This form is not a proxy and should not be used as such. Please be sure to designate one of the joint owners of the unit as the Voting Representative, not a third person.

In the event the Voting Representative will not attend the meeting, please return both the completed Voting Certificate and the Proxy form.



VOTING BY PROXY

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following guidelines about PROXIES:

- 1. A proxy is for the purpose of appointing another person to attend for you as you specifically direct (except for non- substantive items) in the event that you might not be able to attend the meeting. It must be signed by all owners of the unit or their voting designee.**
- 2. The proxy should be submitted to the Association prior to the scheduled time of the meeting. It can be hand-delivered or mailed to the Association at: Winston Towers 100 Management office, 250 174th Street, Sunny Isles Beach, FL 33160; OR submitted online. It is encouraged that the proxy be submitted in advance of the meeting, in order to avoid delay in registration.**
- 3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting.**
- 4. A proxy form is enclosed with this notice if you are receiving this notice on paper or you may find it online for your use, if needed.**
- 5. Again, please be sure to return your completed proxy and voting certificate prior to the commencement of the Meeting on January 31st, 2022 at 6:00 pm.**



PROXY

The undersigned owner(s) or designated voter of Unit # _____ at Winston Towers 100 Association appoints: (Check one)

_____ a) President of the Association on behalf of the Board of Directors, or

_____ b) _____ (if you check (b), write the name of your proxy) as my proxy holder* to attend the annual meeting of the members of Winston Towers 100 Association, Inc. to be held on January 31, 2022 at 6:00 p.m. in the Auditorium of Winston Towers 100 located at 250 174th Street, Sunny Isles Beach, FL 33160. This proxy is for quorum purposes only.

Dated: _____

Unit Owner Name(s): _____

Signature of Owner or Designated Voter: _____

Unit Owner Name(s): _____

Signature of Owner or Designated Voter: _____

*Failure to check (a) or (b), or if (b) is checked, failure to write in the name of the proxy, shall be deemed an appointment of the President of the Association as your proxy holder.

SUBSTITUTION OF PROXY

(Use this section **only if the person whose name is listed above will not be able to attend the Annual meeting** and is giving this proxy to another person to carry into the meeting)

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Dated: _____

PROXY HOLDER SIGNATURE _____

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.



VOTING ON PAPER INSTRUCTIONS:

1. MARK YOUR BALLOT FOR CANDIDATES (VOTE FOR 3 CANDIDATES), AND PLACE IN THE ENVELOPE MARKED “ BALLOT ”.

2. PUT THE BALLOT ENVELOPE INTO THE RETURN ENVELOPE AND PUT YOUR SIGNATURES AND UNIT NUMBER AT THE UPPER LEFT WHERE INDICATED.

PLEASE BE SURE TO SIGN WHERE NOTED ABOVE. VOTES ARE NOT VALID UNLESS SIGNED BY THE UNIT OWNERS. WHEN DONE, PUT YOUR ENVELOPE IN THE BALLOT BOX.

Address _____ Unit# _____ Bldg. _____ Owner(s) / Voting Representative Voting Ballot, <u>MUST SIGN BELOW</u> _____

Winston Towers 100 Assoc., Inc.
250-174th Street - Office
Sunny Isles Beach, FL 33160

RETURN ENVELOPE

WE ENCOURAGE YOU TO VOTE ONLINE AT WINSTONTOWERS100.MYHOAST.COM

PLEASE BE ADVISED THAT IF WE HAVE YOUR VALID E-MAIL, THE CREDENTIALS FOR ONLINE VOTING WERE SENT TO YOU. HOWEVER, IF YOU DIDN'T RECEIVE IT OR IF YOU HAVE TROUBLE SIGNING IN, PLEASE CONTACT THE OFFICE.



**WINSTON TOWERS 100 ASSOCIATION
BALLOT FOR ELECTING DIRECTORS
JANUARY 31, 2022
6:00 p.m.**

- Caryn Snyder
- Miriane Del Pilar Vargas
- Bruce Peterson
- Alexander Shwarts
- Jeannette Kraus
- Lewis Manzano
- Michael Pukhovich

INSTRUCTIONS FOR MARKING AND RETURNING THIS BALLOT

1. This ballot lists all candidates who are qualified to run for the Board. There will be **THREE (3)** Directors elected, for a term of two years. Mark an X next to your selection for each candidate, and vote for NO more than **THREE (3)** candidates or your ballot will be void.
2. **The ballot must be placed and sealed in the ballot envelope.** The ballot envelope must then be placed and sealed in the envelopes addressed to the Association, at the Association’s mailing address, and delivered to the Association.
3. **You must identify your unit on the outside of the envelope addressed to the Association and have any owner or designated voting member sign his/her/their name.**
4. The ballot must be received by the Association no later than **January 31st, 2022** by 12:30 p.m. in time for the sorting.

If you are going to attend the Annual Meeting, you may cast your ballot at the meeting. Ballots and envelopes will be available at the meeting.